



**Minutes of the Full Governing Board (FGB) Meeting**

**Tuesday 7<sup>th</sup> March 2023, 6pm, Tavistock Primary and Nursery School**

**Please note:**

This meeting is open to the public. Meeting dates are published in the school newsletter and on the website. If you would like to attend please notify the Clerk to the Governors [clerk@tavistock-pri.devon.sch.uk](mailto:clerk@tavistock-pri.devon.sch.uk)

<b>CHAired BY:</b> Darren Newland	DN	<b>CLERKED BY:</b> Karen Wright	KWR
<b>PRESENT:</b> Nicky Collett (NC), Pat Dickinson (PD), Laura Handel (LH), Sue James (SJ), Darren Newland (DN), Matt Page (MP), Mike Smith (MS), Karen Wright (KWR)			
<b>APOLOGIES:</b> Tim Bonney (TB) Ben Chilcott (BC), Rebecca Sargent (RS) Kirsten Wake (KW)			
<b>NIL HEARD FROM:</b> None			

Item Ref.	Minutes	Action
FG22/23_40	<b><u>Apologies for absence</u></b> Apologies for absence received and approved from Tim Bonney (TB), Ben Chilcott (BC), Rebecca Sargent (RS) work commitment and Kirsten Wake (KW) unwell.	<b>DECISION</b>
FG22/23_41	<b><u>Business/Pecuniary Interest Register</u></b> None declared.	



Item Ref.	Minutes	Action
FG22/23_42	<p><b><u>Minutes from the last meeting:</u></b> Approved and signed by the Chair with no amendments.</p> <p><b><u>Actions from previous meetings:</u></b></p> <p><b><u>Tuesday 19<sup>th</sup> July 2022</u></b> Skills audits to be completed by all governors. FG21/22_81 All governors agreed that a survey to parents and to pupils would be conducted in the Autumn Term. Survey will go out once the SSIP has been completed. Questions need to be linked to the SSIP.</p> <p><b><u>Tuesday 13<sup>th</sup> September 2022</u></b> FG22/23_08 Action: Delegation Planner – Governors asked KW to investigate an alternative layout for this document. – KW to submit alternative planner idea to governors. Update 310123: Governors have received the document. Governors agreed that KW should submit a revised planner for approval. Register of business interests – KW to email form to those who have not yet completed their forms.</p> <p><b><u>Tuesday 4<sup>th</sup> October 2022</u></b> FG22/23_17 SFVS monitoring visit to be arranged by DN. The FGB ratified the SFVS monitor. DN duly signed. To be submitted to DCC before the deadline.</p> <p><b><u>Tuesday 8<sup>th</sup> November 2022</u></b> FG22/23_26 <b><u>Governor Vacancies</u></b> Governors discussed the current and upcoming vacancies. Governors agreed to change the category of MP's governor role to LEA governor. Proposed by DN; Seconded by KWR. The Parent governor role, which will be vacant on 26<sup>th</sup> March 2023, will be advertised in the next newsletter.</p> <p><b><u>Partnership working</u></b> LH to discuss partnership working with other local Heads at their next meeting.</p> <p>LH reported which schools from the previous Learning Community had joined other partnership groups. LH further informed that she had spoken with two local schools that were still stand alone. One was considering a Management Partnership as advised by the SIP and the other school were not currently looking to join a Management Partnership.</p> <p>FGB discussed joining a Management Partnership and concluded that at this time they could not identify any potential benefits for TPNS, but would continue to be outward looking. LH advised that joint working was in place and opportunities for further joint working sought.</p>	<p><b>DECISION</b></p> <p><b>ONGOING</b></p> <p><b>C/F AUTUMN</b></p> <p><b>C/F AUTUMN</b></p> <p><b>C/F ONGOING</b></p> <p><b>COMPLETED DECISION</b></p> <p><b>ACTION KWr</b></p> <p><b>DECISION</b></p> <p><b>ONGOING</b></p>



Item Ref.	Minutes	Action
FG22/23_43	<p><b><u>Headteacher's Report</u></b>            No monitoring forms had been completed with challenges and questions as the report was considered very thorough by all Governors present.            The analysis provided on the Autumn attainment was phenomenal (MS)            A really helpful and detailed report (SJ)</p>	
FG22/23_44	<p><b><u>School Financial Value Standard (SFVS)</u></b>            As noted above, the report was considered and ratified by the FGB and duly signed by the Chair. Report to be submitted to meet the deadline.</p>	<b>DECISION</b>
FG22/23_45	<p><b><u>Safeguarding</u></b>            LH advised that the Audit had been completed and submitted.</p>	
FG22/23_46	<p><b><u>Any Other Business</u></b></p> <p><u>Blue Badge</u>            Requests have been received from Blue Badge holders to park in the school car park. This has previously been agreed by Governors. However, there have been numerous requests since January 2023. Straight forward requests where the Blue Badge holder is the driver are authorised by school staff. Governors considered the circumstance around two specific requests and concluded that they were not exceptional enough to be authorised. KWR to advise the two parent/carers unless they can provide further exceptional information, passes would not be issued, but could be reconsidered at any time if circumstances changed.</p>	<p><b>DECISION</b></p> <p><b>ACTION KWR</b></p>
FG22/23_47	The meeting went into Part 2.	
	<b>Meeting Closed at 7.30pm</b>	

**DATE OF NEXT FGB MEETING: Tuesday 25<sup>th</sup> April 2023, 6pm, Tavistock Primary and Nursery School**

**These minutes are agreed**

\*Without amendment / with the following amendments (\*please delete as appropriate):

Signed:

Dated:

A list of acronyms can be found at <https://www.nga.org.uk/Glossary.aspx>